



CHILTON TOWN COUNCIL

Minutes of a meeting of Chilton Town Council
held at St. Aidans Church Hall, Chilton, County Durham, on
Tuesday 14th September 2021 at 6.00pm

Chairman: *Councillor E.Bruce (Mayor)*

Present: *S.Sutherland, A.Bruce, V.Collinson, P.Davies, K.Hornsby, P.Malpas, L.Rundle, G.Wheadon, M.Young.*

In attendance: Mr. J.Robinson Acting Town Clerk

Members of the public: *7 members of the public*

OM101.0/21. APOLOGIES

Cllr. J.Cairns

OM102.0/21 DECLARATION OF INTERESTS

Nil

OM103.0/21. MEMBERS' DISPENSATION

None.

OM104.0/21 PUBLIC PARTICIPATION

The following issue were raised by members of the public:-

- a. That minutes will be published on website, and confirmed.

OM105.0/21 MINUTES OF CHILTON TOWN COUNCIL HELD ON 13TH JULY 2021

RESOLVED:- Cllr. A.Bruce proposed and Cllr. V.Collinson seconded and approved by members to accept the minutes as a true record and agree recommendations within.

OM106.0/21 MINUTES OF SPECIAL TOWN COUNCIL HELD ON 15TH JULY / 24TH AUGUST 2021

Resolved: Cllr. V.Collinson proposed and Cllr. P.Davies seconded and approved by members to approve the minutes and recommendations within.

OM107.0/21 MINUTES OF COMMUNITY COMMITTEE HELD ON 1ST JUNE 2021

Resolved:- Cllr. P.Davies proposed and seconded by Cllr. A. Bruce, and agreed to accept minutes as a true record and endorse recommendation within.

OM108.0/21 MINUTES OF ALLOTMENT COMMITTEE HELD ON 2TH JULY 2021

Cllr. M.Young advised the minutes had Cllr. G.Wheadon as both an apology and present. It was agreed he was present. With his alteration it was

Resolved: Cllr. M.Young proposed and seconded Cllr. A.Bruce and agreed, to accept the minutes as accurate and endorse the recommendations within.

OM109.0/21 MINUTES OF CEMETERY COMMITTEE HELD ON 27TH JULY 2021

Resolved: on a proposal by Cllr. A.Bruce seconded by Cllr. V.Collinson and agreed to accept the minutes as a true record and to endorse the recommendations within.

OM110.0/21 MINUTES OF POLICY AND RESOURCES HELD ON 27TH JULY 2021

Resolved : On a proposal by Cllr. S.Sutherland ,seconded by Cllr. A.Bruce and agreed to accept the minutes as true record and to endorse the recommendation within.

OM111.0/21 MINUTES OF SPECAIL TRUSTEES HELD ON 20TH JULY 2021

Minutes received and noted..

OM112.0/21 WORKING PARTY REPORTS

Members noted reports from working parties and agreed to await final reports before any actions be taken.

OM113.0/21 ELECTION OF VACANCY TO CHILTON TOWN COUNCIL

Members noted an election had been called by 10 electors, 4 candidates have been nominated and election to be held on 30th September 2021.

OM114.0/21 ACTION TAKEN DURING AUGUST RECESS

The Mayor reported that the majority of actions taken by herself, Deputy Mayor and relevant Chairman had focused on the Miners Welfare Trustees. They had, however, agreed tenders for re-painting both the Cemetery gates/fencing and front of Hutton House. She had also agreed funding for the Community Fun Day. Cllr. M.Young raised a question over the cost of the fun day, amount of sponsorship and how Town Council funding had been agreed. The Mayor advised the funding had been agreed by the Deputy Mayor, Committee Chair and herself under August delegated power and was in line with the budget allocated. Cllr. M.Young requested a review be undertaken into Financial Standing Orders in respect of delegated power. The Mayor agreed to this and to also consider under the review if any delegated powers could be given to sub- committees. Members endorsed this action.

In light of the above debate it was agreed to hold a Special Town Council at 6.00pm on 28th September 2021 to endorse any spending required for forthcoming Community events in the run up to Christmas.

The Mayor advised a number of residents had expressed concern over the DCC School Travel Policy. It was agreed to request an Officer from DCC attend a future meeting to discuss the issues relating to this Policy.

OM115.0/21 COUNY COUNCILLOR REPORT

Cllr. M.Young advised Cllr. J.Cairns had forwarded an email the same afternoon to the Town Clerk containing her monthly report as she was unable to attend. Agreed Town Clerk circulate same to all members.

OM116.0/21 CLIMATE EMERGENCY/CARBON REDUCTION SEMINAR

Resolved:- Proposed Cllr. S.Sutherland seconded by Cllr. L.Rundle, and carried, that the Council arrange a County wide Seminar to discuss the Climate Emergency/Carbon Neutral agenda across the Towns/Parishes, DCC and other stakeholders. A report to be presented to the October meeting.

OM117.0/21 NOTICE OF MOTION

Members considered a Notice of Motion submitted by Cllr. S.Sutherland seconded by Cllr. L.Rundle to establish a Neighbourhood/Regeneration Planning group within the Town (copy of resolution on file), and to establish a Community Volunteer group.

It was proposed Cllr. S.Sutherland, seconded by Cllr. L.Rundle, and agreed, to establish a Neighbourhood Planning group of all stakeholders in the Community.

OM118.0/21 MONTHLY ACCOUNTS

Acting Town Clerk presented the monthly financial reconciliation report, which members agreed. A 5 month position report to be presented to the next meeting.

OM118.0/21 REPORT FROM SMALLER LOCAL COUNCIL FORUM

The Clerk reported on the recent AGM of the Forum, it was also agreed to ask CDALC on why the Council is not classed as a Larger Council Forum member.

OM119.0/21 REPORT ON WORK OF COUNCIL SINCE MAY 20TH 2021.

The Clerk advised the Mayor had requested Full Council and individual Committees receive a 6 monthly update of work undertaken in this particular area and plans for the forthcoming 6 months. A verbal report was given of the overarching work undertaken by the Council since May 20th 2021 and issues due to be addressed over the next 6 months of the Civic year. It was agreed future reports be written and form part of the Annual Town Council report.

OM120.0/21 REPORT ON RE-SIZING OF ALLOTMENTS.

Cllr. S.Sutherland and Clerk gave an updated report on the re-sizing programme and consultation. All tenants have now received their new rent tariff and had the opportunity to meet the NCAA who had undertaken the exercise on behalf of the Council. 4 consultation events are to take place in October with allotment holders to discuss their issues/requests as part of the 4 year MTFP.

OM121.0/21 EXCLUSION OF PRESS AND PUBLIC

Cllr. S.Sutherland proposed and Cllr. V.Collinson seconded that the press and public be excluded from the remainder of the meeting due to the nature of business to be undertaken. This was carried.

OM122.0/21 REQUEST TO PURCHASE ALLOTMENT

Members considered a request from a tenant to purchase his allotment. The Town Clerk advised of the rules in this situation and the test set out by the Secretary of State before he would consider an application. Members agreed at this time no parts of the Secretary of States test had been met and therefore request must be refused.

OM123.0/21 REPROT ON ALLOTMENT INSPECTION

Members considered a report submitted on a number of allotment inspections made by the NCAA, and their recommendation to commence eviction proceedings.

Resolved: Cllr. S.Sutherland proposed and Cllr. G.Wheadon seconded and carried, to commence eviction process on 7 allotments and to send improvement Notices to all 7.

OM124.0/21 POSTION OF TOWN CLERK

Cllr. M.Young raised the issue of the current Town Clerk vacancy. Members requested, advice be taken to see if the post may be offered to the Acting Town Clerk without advertising as he has undertaken the role for a number of months. Once advice obtained a special Human Resource meeting be held. The Acting Town Clerk was advised of this decision and advised members he would accept if it was possible.

OM125.0/21 NEXT MEETING

To be held on Tuesday 14th October 2021, Hutton House.

The meeting closed at 8.03pm

Signed:-

Mayor of Chilton
14th October 2021