



# CHILTON TOWN COUNCIL

**Minutes of a meeting of Chilton Town Council Policy and Resources Committee**  
held at Hutton House, Chilton, County Durham, on  
Tuesday 24th January 2023

**Chairman:** *Councillor M. Young, (Chairman)*

**Present:** *Cllrs. P. Malpas, J. Cairns, S. Sutherland, E. Bruce, P. Herbert, P. Davies, J. Houlihan*

**In attendance:** J. Robinson (Town Clerk)

**Members of the public:** no members of the public present

## **PR 56.0/22. APOLOGIES**

Cllr. L. Rundle, K. Hornsby, A. Bruce.

## **PR 57.0/22 DECLARATION OF INTERESTS**

None

## **PR 58.0/22 MEMBERS' DISPENSATION**

None.

## **PR 59.0/22 PUBLIC PARTICIPATION**

No members of the public present

## **PR 60.0/22 COMMUNITY GRANT POLICY**

Members agreed to adopt the revised policy as circulated. The main change is reporting back to Town Council on success/use of Council funding.

## **PR61.0/22 COMMUNITY DEVELOPMENT PROGRAMME**

Members considered an update report covering the Community work being implemented and planned. Members noted the report, commenting on the successes and agreed to development of Craft Club.

## **PR61.0/22 NEIGHBOURHOOD PLAN**

Meetings are to be held with relevant providers, and it is hoped February Full Council will agree a date for the launch.

## **PR62.0/22 GOVERNANCE/RISK MANAGEMENT**

This is to be an area on which Officers will be focusing during 2023 to ensure all areas of Council work and events are fully risk managed and all relevant Policies are in place.

#### **PR63.0/22 ASSET REGISTER**

Town Clerk advised that historically neither war memorials are on the Asset Register and this needs to be rectified by end of March 31st 2023. He is also looking into insurance for the new war memorial as it does not appear to be covered by current policy.

#### **PR64.0/22 VAUGHTONS QUOTE**

Members noted the cost of both past Mayors medals and Late Queen medal to go on to Mayors chain. It was agreed not to proceed due to cost.

#### **PR65.0/22 MEMBER AND OFFICER TRAINING**

Two dates have been arranged for

- a. Standards training 8th March 6pm to 8pm
- b. Charity Role/CIO 15th February 6pm to 7.30pm

#### **PR66.0/22 WATER FEE**

Cllr. P. Herbert left the meeting.

Members received a report from Cllr. S. Sutherland from the Allotment Committee who are recommending a fee of £10 for 2023/24. It was proposed Cllr. S. Sutherland, seconded by Cllr. J. Houlihan and carried.

Cllr. P. Malpas and E. Bruce abstained.

#### **PR67.0/22 DISPUTED LAND OWNERSHIP**

Cllr. M. Young and Town Clerk gave members an update report on this issue. To be fully discussed in February Full Council

#### **PR68.0/22 EXCLUSION OF PRESS AND PUBLIC**

Cllr. S. Sutherland proposed, seconded by Cllr. M. Young and agreed to formally exclude the press and public.

#### **PR55.0/22 DATE OF NEXT MEETING**

The next meeting to be determined by business.

Signed: -

**Mayor of Chilton  
14th February 2023**