



CHILTON TOWN COUNCIL

Minutes of a meeting of Chilton Town Council Allotment Committee
held at Hutton House, Chilton, County Durham, on
Monday 20th March 2023.

Chairman: *Councillor S. Sutherland*

Present: *E. Bruce, P. Malpas, P. Davies, J. Houlihan,*

In attendance: Mr. J. Robinson Town Clerk

Members of the public: 8 members of the public present

ALL133.0/22. APOLOGIES

Cllrs. A. Bruce, J. Cairns, K. Hornsby, M. Young.

ALL134.0/22 DECLARATION OF INTERESTS

Nil

ALL135.0/22. MEMBER DISPENSATION

None.

ALL136.0/22 PUBLIC PARTICIPATION

1. Concern regarding ASB on all sites, especially WCT1 and 2.
2. The gates on WCT1 need to be replaced.
3. Fly tipping across all sites especially WCT1.

ALL137.0/22 MINUTES OF FEBRUARY MEETING

All up-dates on agenda

ALL138.0/22 DEVELOPMENT PLAN

It was agreed to defer to the April meeting.

ALL139.0/22 SKIPS

The char advised the meeting the Council had agreed to hire skips for the 4 sites. They will be sited on a Monday morning and member supervision. Tenants will be advised via notice in the site noticeboard.

ALL140.0/22 HAMBLETON WAY FENCING SITE 2

Members were advised the Council had agreed to accept the committee minutes and the fencing will be replaced in April. In regard to fencing WDT1, the Chairman advised costings are being obtained.

ALL141.0/22 2023 LEASE REPORT

The Town Clerk advised at this time 45% of tenants have renewed their lease for 2023/24. They have until 31st March 2023 to renew. A full report to be presented to the April Committee

ALL142.0/22 ALLOCATION POLICY

It was agreed to defer this item to April agenda to give members further time to consider the current policy.

ALL143.0/22 MEMBER/TENANT LIAISON ROLE

Member discussed the agreement to establish this liaison working group. The site allocation for members to be: -

WCT 1 Cllr. P. Malpas
WCT2 Cllr. J. Houlihan
Prospect Terrace Cllr. P. Davies
Hambleton Way Cllr. E. Bruce

Link members agreed to recruit tenants from each site and advise Town Clerk. Then Cllr. S.Sutherland will chair a meeting of all 8 and discuss the Terms of Reference.

ALL144.0/22 EXCLUSION OF PRESS AND PUBLIC

It was proposed Cllr. J. Houlihan seconded Cllr. P.Davies and agreed to exclude the press and public for the remainder of the meeting.

ALL145.0/22 LEGAL UPDATE

The Town Clerk advised the claim to the small claims court had been withdrawn as an agreement has been reached. A further ex-tenant has till 31st March 2023 to settle the outstanding amount as agreed, If payment is not received Council have agreed to take this matter to the small claims court also.

ALL146.0/22 DATE OF NEXT MEETING

The next meeting to be held on Monday 17th April 2023.

Signed: -

Mayor of Chilton
18th April 2023