



# CHILTON TOWN COUNCIL

**Minutes of a Special meeting of Chilton Town Council**  
held at Hutton House, Chilton, County Durham, on  
Tuesday 22nd March 2022 at 6.00pm

**Chairman:** *Councillor E.Bruce (Mayor)*

**Present:** *S. Sutherland, J. Cairns, K.Hornsby, P.Davies, P.Malpass, J.Houlihan.*

**In attendance:** Mr. J.Robinson Town Clerk

**Members of the public:** no members of the public present

## **OM293.0/21. APOLOGIES**

Cllr. A.Bruce, L.Rundle, M.Young.

## **OM294.0/21 DECLARATION OF INTERESTS**

Nil

## **OM295.0/21. MEMBER DISPENSATION**

None.

## **OM296.0/21 PUBLIC PARTICIPATION**

No issue raised.

## **OM297.0/21 EXCLUSION OF PRESS AND PUBLIC**

The Mayor moved seconded by Cllr. S.Sutherland that due to the nature of the business to be transacted that both press and public be excluded from the remainder of the meeting. This was carried.

### **OM298.0/21 CARPET HUTTON HOUSE**

Members received 2 quotes for the replacement of floor covering in the downstairs area, the 3rd quote was not submitted. One company submitted 2 quotes for different carpet qualities. Members also had examples of all coverings.

**Resolved:-** It was proposed by Cllr. J. Houlihan seconded by Cllr. S.Sutherland and carried to accept quote 2 for a figure of £3150. Cllr. J.Cairns whilst accepting the quote requested the company be asked if they can provide carpet tiles, if not then the carpet would be acceptable.

### **OM299.0/21 CHRISTMAS LIGHTS**

The Mayor advised members £5000 had been included in the current financial year for Christmas lights and a further £5,000 in year 2022/23. The contractor who erects the lights advised at least 12 motifs need replacing. Members also considered expanding down Durham Road and also along West Chilton Terrace. Companies have been asked to supply quotes for ex-rental lights, all carrying a 3 year warranty. Members also wished to purchase a star for the roundabout and review the lights on Hutton House

**Resolved:-** It was proposed Cllr. S.Sutherland seconded by Cllr. J.Cairns and carried to purchase 20 motifs from Blachere, and to have all lamp posts stress tested.

It was also agreed members advise the Town Clerk of those motifs to be ordered from Blachere.

### **OM300.0/21 LIGHTING OF FRONT OF HUTTON HOUSE**

Members considered purchasing lighting equipment to light up the front wall of Hutton House similar to many public buildings around the country.

**Resolved:-** on a proposal by Cllr. S.Sutherland seconded by Cllr. J.Houlihan and carried to accept the quote of £350 to provide lighting for the front of Hutton House.

### **OM301.0/21 WCT2 DEVELOPMENT PLAN**

Cllr. S.Sutherland and Cllr. J.Houlihan gave a report on the current state of WCT2 and the need to undertake a development plan to bring the site up to standard. Member also consider employing a drone to take photos of all sites.

A discussion took place in regards to the app for inspecting sites. Cllr. E.Bruce, J.Houlihan, S.Sutherland, J.Cairns, K.Hornsby requested it be downloaded onto their phones and they would undertake training and then allotment inspections.

**Resolved:-** on a proposal by Cllr.S.Sutherland seconded by Cllr.J.Houlihan, and agreed to seek quotes to clear several sites and replace fencing, reporting back to the April allotment committee. Also commission a drone to take photos of all allotment sites.

### **OM302.0/21 STAFF BUSINESS CASE**

Cllr. E.Bruce advised as Chairman she felt the matter should be deferred to allow members more time to consider the report and place on the April Full Council meeting. She also wished a paper be drawn up to go alongside this document in regards to on call arrangements. This was seconded by Cllr. J.Cairns.

Signed:-

Mayor of Chilton  
12th April 2022