



# CHILTON TOWN COUNCIL

**Minutes of a meeting of Chilton Town Council**  
held at St. Aidans Church hall, Chilton, County Durham, on  
Tuesday 11<sup>th</sup> January 2022 at 6.00pm

**Chairman:** *Councillor E.Bruce (Mayor)*

**Present:** *S.Sutherland, J.Cairns, V.Collinson, K.Hornsby, P.Davies, M.Young*

**In attendance:** Mr. J.Robinson Town Clerk, Mr. D.Shingleton Financial Adviser

**Members of the public:** 1 member of the public present

## **OM213.0/21. APOLOGIES**

Cllr. A.Bruce, P.Malpas, J.Houlihan, L.Rundle.

## **OM214.0/21 DECLARATION OF INTERESTS**

Nil

## **OM215.0/21. MEMBER DISPENSATION**

None.

## **OM216.0/21 PUBLIC PARTICIPATION**

No issue raised.

## **OM217.0/21 REPORT FROM MAYOR**

The Mayor reported on the following:

- a. Cllr. E.Bruce advised it had been quiet on the Civic side due to Christmas holiday. She wished everyone a healthy and prosperous 2022.
- b. She requested members register into their Council emails as soon as possible.

## **OM218.0/21 MINUTES OF CHILTON TOWN COUNCIL HELD ON 7<sup>th</sup> December 2021**

**Resolved:-** on a proposal by Cllr. S.Sutherland, seconded by Cllr. Collinson and agreed to endorse both the minutes and recommendations of the meeting held on 7<sup>th</sup> December 2021.

## **OM219.0/21 MINUTES OF A MEETING OF THE COMMUNITY COMMITTEE HELD ON 7<sup>th</sup> December 2021**

**Resolved:-** on a proposal by Cllr. S.Sutherland seconded by Cllr. V.Collinson, and agreed, to endorse both minutes and recommendations therein.

## **OM220.0/21 MINUTES OF ALLOTMENT AND OPEN SPACES COMMITTEE HELD ON 9<sup>th</sup> DECEMBER 2021**

**Resolved:-** on a proposal by Cllr.S.Sutherland seconded by Cllr.P.Davies, and agreed to endorse both minutes and recommendations therein.

## **OM221.0/21 MINUTES OF HUMAN RESOURCES COMMITTEE HELD ON 7<sup>th</sup> DECEMBER 2021**

**Resolved:-** on a proposal by Cllr. E.Bruce seconded by Cllr. Collinson, and agreed to endorse both minutes and recommendations therein.

## **OM222.0/21 BUDGET AND REVIEW OF CHARGES**

The Town Clerk and Mr. D.Shingleton presented to members a draft budget for the Civic year 2022/23. The budget had been prepared on the available figures to date and projected outturn of current year. The draft budget is an increase of 1.95%. The Town Clerk advised members the allotment rentals have already been increased with implementation date being 1<sup>st</sup> April. Cemetery fees also are estimated to be £10,000. Members agreed not to raise any fees or charges further.

Cllr. P.Davies proposed no increase in the precept for 2022/23 and to fund this by cancelling the community garden and cancelling skips to the allotments. There was no seconder and the proposal fell.

Cllr. J.Cairns proposed and Cllr. M.Young seconded that the 2022/23 precept be £266,600 and the budget as prepared by Town Clerk and Mr. D.Shingleton be adopted. This was carried 6 for 1 against.

## **OM222.0/21 PLANNING**

The Clerk advised 1 application to be considered DM/21/04290/AD VB Turnbull Ltd. An advertising sign for new housing estate. No comments made.

## **OM223.0/21 ANNUAL TOWN ASSEMBLY**

It was agreed to hold the Annual Town Assembly be held on Tuesday 3<sup>rd</sup> May at 5pm.

## **OM224.0/21 COUNTY COUNCILLOR REPORT**

Cllr. J.Cairns reported on the following:

- a. She had attended a meeting of the County Council in December
- b. She had attended a meeting of the Economy and Enterprise Scrutiny Committee
- c. She had attended the recent AAP meeting and she has been elected as the elected members Vice Chairman in place of the former Cllr. B.Avery.
- d. She reported on the Selective Licensing Scheme and the fact that Chilton had not been included in the first tranche. She has spoken to Housing Officers and to join the second tranche evidence needs to be collated and she would welcome any ASB/Environmental/fly tipping incidents reporting to herself to record.
- e. The application to demolish the Eden Arms Hotel is still on hold.

In response to a question from Cllr. S.Sutherland she had made no referrals or chased up any issues on the County Council CRM, reporting system.

#### **OM225.0/21 CORRESPONDENCE**

Various emails for information only previously circulated to members

#### **OM226.0/21 DROPPED KERBS**

Members received a request to support an application to DCC for the provision of dropped kerbs on Hambleton Way. It was agreed to write to DCC highways supporting the proposal. Cllr. J.Cairns agreed to follow up the request in her role as County Councillor.

#### **OM227.0/21 MONTHLY INCOME/EXPENDITURE REPORT**

Resolved:- proposed Cllr. S.Sutherland and seconded by Cllr. V.Collinson and agreed to endorse the monthly Reconciliation report.

#### **OM228.0/21 EXCLUSION OF PRESS AND PUBLIC**

On a proposal made by Cllr. S.Sutherland, seconded by Cllr. V.Collinson and agreed that due to the nature of the remaining business the press and public be excluded.

#### **OM229.0/21 ENVIRONMENT CONTRACT**

**Resolved:-** on a proposal by Cllr. J.Cairns seconded by Cllr. M.Young and carried to accept Tender 2 as Environment Contractor from 1<sup>st</sup> April 2022 to March 31<sup>st</sup> 2025.

#### **OM230.0/21 ALLOTMENT ISSUES**

Town Clerk gave an update report on the current issues, and report noted.

#### **OM231.0/21 NEXT MEETING**

To be held on Tuesday 25<sup>th</sup> January 2022, Hutton House to undertake Co-option interviews  
Full Council Tuesday 8<sup>th</sup> February 2022.

Signed:-

Mayor of Chilton  
8<sup>th</sup> February 2022