



CHILTON TOWN COUNCIL

Minutes of a meeting of Chilton Town Council Cemetery Committee
held at Hutton House Chilton, County Durham, on
Tuesday 22nd February 2022 at 6.00pm

Chairman: *Councillor S.Sutherland (Chair)*

Present: *S.Sutherland, V.Collinson, P.Davies, P.Malpas, J.Cairns, K.Hornsby, J.Houlihan.*

In attendance: Mr. J.Robinson Town Clerk

Members of the public: No members of the public were present

CEM44.0/21. APOLOGIES

Cllr. M.Young, A.Bruce, K.Hornsby, L.Rundle

CEM45.0/21 DECLARATION OF INTERESTS

Nil

CEM46.0/21. MEMBER DISPENSATION

None.

CEM47.0/21 PUBLIC PARTICIPATION

The member of the public questioned availability of minutes and also why very few members of the public attended meetings.

CEM48.0/21 REPORT FROM S.E. LANDSCAPE

The contractor had submitted a report on work undertaken by his staff over the winter period. They are clearing the vegetation adjoining boundary walls. He requested guidance regarding the clearing of Christmas wreaths. It was agreed to hire a small skip and remove the wreaths and any other items in early March. Clerk to advise contractor.

CEM49.0/21 MEMORIAL TESTING

The Clerk presented a report on the first stage of testing. 28 memorials had failed the first initial test, and would now be referred to DCC officers for a more in-depth assessment. Those failing the second testing, owners/relatives will then be informed of the need to repair or they will need to be laid down on health and safety grounds. Cllr. J.Cairns proposed, seconded by Cllr. E.Bruce that a letter be sent to all relatives before the second test to ensure they were aware it was taking place. This was agreed. The Clerk advised an attempt to obtain current relatives addresses will be made and those unable to be contacted, a notice advising of plot number will be displayed in the cemetery noticeboard, members agreed to this approach also.

CEM50.0/21 EXTENSION LAND

The Clerk advised Cllr. M.Young had expressed a query regarding the size of the land being exchanged with Viscount Eldon. The map provided by Savills showed a smaller plot than on the land registry document, but both papers said the same size. The matter has been referred onto Savills for clarification. Members noted report. It was also agreed to go out for tender for accompany to undertake a full appraisal of the land and also a time frame for the project.

CEM51.0/21 TOLIET/OFFICE BLOCK

Members considered the access to both the office block and in particular the toilets, bearing in mind spring/summer shortly upon us and usage will increase. Members considered the quote obtained to renovate the building in its entirety. 3 companies had been approached but only 1 returned a price. Members considered both the price and impact assessment of the quote and agreed on a proposal by Cllr.J.Cairns seconded by Cllr.S.Sutherland to recommend acceptance to Full Council at a price of £1659.16