



CHILTON TOWN COUNCIL

Minutes of a meeting of Chilton Town Council
held at Huton House Chilton, County Durham, on
Tuesday 7th December 2021 at 6.30pm

Chairman: *Councillor E. Bruce (Mayor)*

Present: *S. Sutherland, J. Cairns, V. Collinson, K. Hornsby,
J. Houlihan, P. Malpass, L. Rundle, M. Young*

In attendance: Mr. J. Robinson Acting Town Clerk, Mr. D. Shingleton Financial
Adviser

Members of the public: 1 member of the public present

OM188.0/21. APOLOGIES

Cllr. A. Bruce, P. Davies

OM189.0/21 DECLARATION OF INTERESTS

Nil

OM190.0/21. MEMBER DISPENSATION

None.

OM191.0/21 PUBLIC PARTICIPATION

The member of the public raised issues/concern regarding private landlords partially on West Chilton Terrace. He advised members of DCC gaining approval for Selective Licensing and hoped it would be of benefit to Chilton.

OM192.0/21 REPORT FROM MAYOR

The Mayor reported on the following:

- a. Cllr. E. Bruce advised she and Cllr. P. Malpass had attended a flower arranging event organised by Sedgfield Town Council
- b. The Civic Christmas Card Competition is currently being organised by the Chilton Academy School, results should be shortly made available of the winner.

OM193.0/21 MINUTES OF CHILTON TOWN COUNCIL HELD ON 9th November 2021

Resolved:- on a proposal by Cllr. S.Sutherland, seconded by Cllr. V.collinson and agreed to endorse both the minutes and recommendations of the meeting held on 9th November 2021.

OM194.0/21 MINUTES OF A MEETING OF THE COMMUNITY COMMITTEE HELD ON 9th November 2021

Resolved:- on a proposal by Cllr. S.Sutherland seconded by Cllr. V.Collinson, and agreed, to endorse both minutes and recommendations therein.

OM195.0/21 MINUTES OF ALLOMENT COMMITTEE HELD ON 25TH NOVEMBER 2021

Resolved:- on a proposal by Cllr.S.Sutherland seconded by Cllr. E.Bruce, and agreed to endorse both minutes and recommendations therein.

OM196.0/21 BUDGET

The Acting Town Clerk and Mr. D.Shingleton presented to members a draft budget for the Civic year 2022/23. The budget had been prepared on the available figures to date and projected outturn of current year. Members raised questions on several areas and answers given. Members expressed concern that any increase in the budget must be minimal, due to the effect of general inflationary increase and potential other bodies e.g. DCC/Police/Fire raising theirs and the global effect on residents in general.

Members also asked that consideration be given to funding being injected into the budget to undertake capital projects in all committee areas and also to undertake a general survey of all assets, specifically:- Cemetery, Hutton House, Play Areas and the miners Welfare Charity assets. Several members requested time to consider the budget and to make suggestions for further investment to various areas.

Resolved:- on a proposal by Cllr. S.Sutherland, seconded by Cllr. L.Rundle and carried to note the draft budget, members be given till 16th December to inform Acting Town Clerk of any alterations to budget, and to obtain quotes to provide an Asset Survey. Final budget and precept to be approved at January Full Council.

OM197.0/21 PLANNING APPEAL DENE BRIDGE ROAD

The Council considered a letter from DCC Planning advising that Mr. J.Wade had lodged an appeal against the refusal of planning permission on the above site. Several members expressed the view that the Council should reply to the letter confirming its objections to the development remain.

Resolved :-on a proposal by Cllr. S.Sutherland seconded by Cllr. J.Cairns and carried, to advise the planning inspectorate that the Council still object to the development and wish their original comments to remain

OM198.0/21 CO-OPTION FOR COUNCILLOR VACANCY

Acting Town Clerk advised 4 members of the public had expressed an interest in the Councillor vacancy. It was agreed to interview all 4 candidates in January 2022.

OM199.0/21 COUNTY COUNCILLOR REPORT

Cllr. J.Cairns reported on the following:

- a. She had attended a meeting of the Combined Fire Authority
- b. She had attended a meeting of the Safer and Stronger Scrutiny Committee where topics included ASB and Quad Bikes.
- c. She had attended Windlestone Parish Council meeting
- d. She had received notification of the Selected Licencing referred to earlier
- e. She had attended the AAP and also South Planning Committee

In response to a question from Cllr. S.Sutherland she had made no referrals or chased up any issues arising from the recent storm on the County Council CRM, reporting system.

OM200.0/21 REPORT ON LADDER PROJECT

Cllr. J.Casirns reported on a project being funded by the AAP in regards to advise and support to residents. The LADDER will supply counsellors and staff to work with residents in regards to their problems and issues and support them in approaching the correct body/authority. She had met with the Acting Town Clerk and a representative from the LADDER and explored Hutton House as a potential venue.

Members asked questions for clarification. Cllr. J.Cairns agreed to arrange for the LADDER Centeer to attend a meeting of the Council to explain the project further.

Resolved:- It was agreed to welcome the project, offer usage of Hutton House and to await the meeting with LADDER.

OM201.0/21 HONORARY BURGESS

Members received a letter from Cllr. J.Houlihan thanking the Council for agreeing to confer the Honorary Burgess honour to himself but at this time wished to decline the honour. Members noted his request and accepted same.

OM202.0/21 CORRESPONDENCE

- A. Letter of thanks for donation from St. Aidans Church.
- B. NJC advising that all members of staff to be given an extra bank holiday to celebrate the Queens Patinum Celbraion, this was received
- C. Letter of thanks from Alderman Potts on behalf of Poppy Appeal for Council support.
- D. SLA request for 2022/23 fro County Durham Citizen Advice. Several members expressed concern that whilst they understood the stopping of face to face sessions during ther pandemic, they had hoped the sessions would have resumed afwer lock down, this they had not done. |members also expressed concern and gave examples of the pacok of support from tepelohen approaches to CAB.

Resolved:- on a proposal by Cllr. J.Cairns seconded by Cllr. S.Sutherland and carried to give notice the Council will not support CAB as of 2021

OM203.0/21 PLANNING

Applicaion DM/21/04001/FPA members consider he application and agreed to make no comments.

OM204.0/21 MONTHLY FINANCIAL TRANSCATIONS

Resolved:- proposed Cllr. S.Suterland seconded Cllr. V.Collinson to adopt payments as presented.

OM205.0/21 MEETING DATES

It was agreed to cancel the meetings due to be held on 14th December 2021

OM206.0/21 EXCLUSION OF PRESS AND PUBLIC

On a proposal made by Cllr. S.Sutherland, seconded by Cllr. V.Collinson and agreed that due to the nature of the remaining business the press and public be excluded.

OM1207.0/21 FOI

The Acting Town Clerk advised a FOI had been submitted, he will be advising the member of public to attend the Council Offices and he will provide the relevant information for them to inspect.

OM208.0/21 ENVIRONMENT CONTRACT

Acting Town Clerk gave a report on the process. The contract had been advertised with a closing date of 30th November. 8 expressions of interest had been made, with 2 tenders received at noon 30th November 2021. The tenders had been opened by 3 members and declared as Tender 1 and 2, no member had seen contact details. He then gave a report on the tender evaluation. It was agreed to arrange a meeting with Tender 2 to explore the contract further and to report back to Full Council for determination.

OM209.0/21 CCTV

Members received a report on estimates to renovate and in part replace the CCTV in Hutton House.

Resolved:- It was proposed by Cllr. S.Sutherland, seconded by Cllr. V.Collinson and agreed to accept the quote from CDS4

OM210.0/21 CYBER INSURANCE

Resolved;- On a proposal by Cllr. S.Sutherland, seconded by Cllr. V.Collinson and agreed to accept the quote from Gallagher to provide this cover.

OM211.0/21 MAIN ENTRANCE DOOR

Members were advised an issue had occurred with the main entrance door, it had been unable to be opened. The door had also been found not to conform with current safety standards. A quote had been obtained from AZUL Door Services, who provide this door.

Resolved:- on a proposal by Cllr. S.Sutherland, seconded by Cllr. V.Collinson and agreed to accept the quote from AZUL and to request the replacement door be obtained as soon as possible.

OM212.0/21 NEXT MEETING

To be held on Tuesday 11th January 2022, Hutton House..

Signed:-

Mayor of Chilton
11th January 2022