



#### **OM162.0/21 MINUTES OF CHILTON TOWN COUNCIL HELD ON 12<sup>th</sup> October 2021**

**Resolved:-** on a proposal by Cllr. S.Sutherland, seconded by Cllr. V.collinson and agreed to endorse both the minutes and recommendations of the meeting held on 12<sup>th</sup> October 2021.

#### **OM163.0/21 MINUTES OF A MEETING OF THE COMMUNIY COMMITTEE HELD ON 12<sup>TH</sup> OCTOBER 2021**

**Resolved:-** on a proposal by Cllr. P.Malpass seconded by Cllr. V.Collinson, and agreed, to endorse both minutes and recommendations therein.

#### **OM164.0/21 MINUTES OF HUMAN RESOURCES HELD ON 27<sup>TH</sup> OCTOBER 2021**

Resolved:- on a proposal by Cllr. V.Collinson seconded by Cllr. E.Bruce, and agreed to endorse both minutes and recommendations therein.

#### **OM165.0/21 ALLOTMENT ISSUES**

Cllr. S.Sutherland gave a report on the 4 consultation events with allotment tenants. 12 tenants had attended along with Cllr. E.Bruce, J.Houlihan and himself. It was agreed to discuss the issues further at the next allotment committee meeting.

#### **OM166.0/21 ISSUES IN REGARDS TO THE CEMETERY**

As the monthly committee had not taken place a number of issues needed to be reported to the Full Council. The Clerk advised the Land Registry Document has now been received. He had approached several agencies as suggested by Cllr. M.Young in regards to taking the issue forward. DCC Planning Officer have advised a full planning application will be need to be submitted.

Cllr. M.Young had asked the issue of the £50,000 Ear Marked Reserve which had formally been in the budget but recently removed be addressed now the land transfer has taken place. After discussion Cllr. E.Bruce proposed seconded by Cllr. S.Sutherland and agreed unanimously not to reinstate this sum.

Several members expressed the view that it is time to produce an action plan including a time frame as to the provision of the extension, and a financial assessment and future plan for the management and repair of the whole Cemetery Estate be prepared. It was agreed to hold a site visit on Saturday 13<sup>th</sup> November to look at the new extension site.

#### **OM167.0/21 ISSUES IN REGARDS TO POLICY AND RESOURCES**

As the monthly meeting of this Committee had not taken place the following issues were discussed:

- a. On a proposal by Cllr. J.Cairns seconded by Cllr. S.Sutherland and agreed to purchase a card reader and not to pass on any management costs to resident paying.
- b. A request from GNNA for a donation. It was agreed on a proposal from Cllr. S.Sutherland and seconded by Cllr. J.Cairns and carried to donate £100 from S137 funds.
- c. Air Conditioning Reception and Clerks Office. The Clerk advised he and the Council staff felt the quotation to repair the system was extremely high and happy to use fans. This was agreed
- d. HMRC, the Clerk advised he had found the issue with the credit from HMRC and it was linked to VAT claims in 2020. HMRC to be advised

- e. Cllr. S.Sutherland reported on the recent Pear Technology Training and how useful it will be to the Council and residents who will be able to access the information from the website themselves.

#### **OM168.0/21 COUNTY COUNCILLOR REPORT**

Cllr. J.Cairns reported on the following:

- a. She had attended a PACT meeting and 4 Together AAP Board and Windlestone Parish Council
- b. She had attended various meetings at DCC
- c. She advised the demolition of the Eden Arms Hotel has been put on hold till further information is provided to DCC Planners.

#### **OM169.0/21 COUNCIL VACANCY**

Clerk advised no election had been called and Council needs to proceed to co-option. It was agreed to advertise for the co-option.

#### **OM170.0/21 HONORARY BURGESS**

Members discussed the conferment of Honorary Burgess on a number of former and current members who qualify for the honour due to service.

**Resolved:-** on a motion proposed by Cllr. J.Cairns, seconded by Cllr. V.Collinson and agreed unanimously to confer Honorary Burgess on the following:- Alderman C.Potts, Alderman F.Forrest, Alderman G.Porter, Cllr. J.Houlihan, M.Errington.B.Turner, G.Campbell.

Cllr. J.Houlihan declared an interest and took no part in the debate or vote.

#### **OM171.0/21 CAR PARK IN FRONT OF MINERS WELFARE**

A request was received from a businessman to allow him to connect his business to the electric system in the Miners Welfare Ground, and to pay for usage. Clerk advised the land in front of the Miners Welfare Ground belongs to DCC and the matter needs to be referred to them. Cllr. J.Cairns advised she would discuss the matter with DCC and liaise with the businessman.

#### **OM172.0/21 YOUTH/COMMUNITY/SPORTING HUB**

Cllr. S.Sutherland presented an outline project proposal to provide the above centre/hub on the Charlie Wayman field. Members noted this would be the use of Miners Welfare Charity land but to be led by the Town Council and a multi-agency group. He gave an update of progress to date. It was agreed to produce and circulate a leaflet around the Town advising residents of this and other projects.

#### **OM173.0/21 REPROT ON MEMBER ATTENDANCE**

Cllr. E.Bruce advised members she had asked the Clerk to prepare a report on member attendance at meetings. She felt it was best practice to publish a 6 monthly and yearly report on the website. Members advised they had no objection but requested a copy of the reports prior to going on website. This was agreed.

#### **OM174.0/21 YOUTH COUNCIL**

Cllr. E.Bruce gave an update on the Youth Council, 8 Junior Councillors have been elected, and both a Mayor and Deputy Mayor elected by the whole school. The Clerk advised the first meeting will be in December and both the Member of Parliament and County Councillor to be invited to meet the members.

#### **OM175.0/21 CORRESPONDENCE**

- A. Dcc advising a meeting to be held to discuss School Travel Policy with CTC in early December
- B. It was agreed to enter Northumbria in Bloom in 2022, several members expressed concern at the LIVIN environment service provision and requested a meeting be arranged with them to discuss this entry.
- C. Notice of DCC Annual Pension Fund meeting.
- D. Weekly Highways information previously circulated
- E. DCC Leisure Programme Consultation details

**OM176.0/21 PLANNING**

Dm/21/03744/FPA  
No objection raised.

DM/21/03285/FPA  
No objections raised

**OM177.0/21 CLIMATE CHANGE SEMINAR**

Cllr. S.Sutherland advised the event is to take place Friday 28<sup>th</sup> January 2022, and programme of speakers is being finalised.

**OM178.0/21 NEIGHBOURHOOD PLAN**

Cllr. S.Sutherland gave an update of the plan to date. A zoom meeting for members to be arranged to discuss process

**OM179.0/21 FINIACIAL MATTERS**

- a, Monthly Financial reconciliation agreed
- b.Agreed to hold a special meeting on 23<sup>rd</sup> November of .Policy and Resources to start the 2022/23 Budget setting process
- c.Notification from DCC of Tax Base, referred to special meeting on 23rd November
- d.Notification of NALC/CDALC fees 2022/23
- e. 4 applications for £500 from the Community Grant Fund were agreed
  - Chilton First Scouts for a new laptop
  - Catholic Club for Pensioners Christmas party
  - Social and Sports Club for pensioners party
  - Green fund towards WCT/Denbridge Project
- f.Agreed to plant 12 Cherry Trees on 6<sup>th</sup> February as part of the Queens Platinum Celebration/Queens Canopy Project

**OM180.0/21SANTA SLEIGH**

Cllr. J.Houlihan asked for an update on the grant for this project. The Clerk advised an application had been made to Lexon for financial support towards the project and a £1000 grant had been received. Cllr. E.Bruce advised she had requested the Clerk to obtain advise from our internal accountant, internal auditor in regards to accepting the funds on behalf of the group, to contact the insurance company to see if the event would affect the Council insurance and also a number of issues from the group itself. All responses, in writing, say Council are able to pass on the grant. Cllr. E.Bruce also advised she would prefer the funds to be used to organise a winter fun day. The Clerk also advised the group had been asked and gave assurances they were independently insured, risk assessment in place.

It was proposed Cllr. J.Houlihan and seconded by Cllr. P.Davies, and carried to pass on the £1000 grant to the group. Cllr. E.Bruce requested it be minuted her vote against this.

Cllr. P.Malpass declared an interest and took no part in the debate or decision.

**OM181.0/21 POLICES**

It was agreed to review in January Standing Orders, Financial Regulations and Code of Member Conduct.

**OM182.0/21 MEETING DATES**

It was agreed to move Allotment Committee to 3<sup>rd</sup> Thursday at 10.30 am, others to remain as now. All working parties to be closed and everything to be put direct to committee meetings.

**Members agreed in accordance with Paragraph 1 (2) of The Public Bodies Act 1960, to exclude both the press and public from the remainder of the meeting.**

**OM183.0/21 WCT Allotments**

The Clerk reported one allotment has been improved after final notice the other remain as the same. It was agreed to move to eviction as next stage.

**OM184.0/21 RATS**

Referred to next Allotment Committee meeting.

**OM185.0/21 ALLOTMENT RENT**

The Clerk advised 1 tenant still has not paid their rent, and it is now 9 months late. Cllr. E.Bruce felt the Council should take a more compassionate approach to tenants who are financially unable to pay their rent, and to allow staggered payments. Several members felt a 9 month delay had been long enough to accommodate this approach and would set a precedent.

It was proposed Cllr. J.Houlihan, seconded by Cllr. S.Sutherland and carried that the tenant be given till 20<sup>th</sup> December 2021 to pay the outstanding amount.

**OM186.0/21 PLAYGROUND ESTIMATE**

It was agreed to accept the tender submitted by DCC/KOMPAN to repair Dene Bridge Play area. Agreed to close the park till repairs completed.

The Clerk left the meeting at this time.

**OM187.0/21 Clerk Contract**

Cllr. V.Collinson presented the NALC/SLCC/LGA Town Clerk standard contract to members. It was agreed to defer the issue of the contract to allow members to submit comments to the Chair of Human Resources by 26<sup>th</sup> November 2021.

**OM187.0/21 NEXT MEETING**

To be held on Tuesday 7<sup>th</sup> December 2021, Hutton House.

Signed:-

Mayor of Chilton  
7<sup>th</sup> December 2021