



# CHILTON TOWN COUNCIL

**Minutes of a meeting of Chilton Town Council Cemetery Committee**  
held at Hutton House, Chilton, County Durham, on  
Tuesday 27<sup>th</sup> July 2021 at 7.00pm

**Chairman:** *Councillor S.Sutherland*

**Present:-** *Cllrs, E..Bruce, P.Davies,P.Malpas,L.Rundle.*

**In attendance:** J.Robinson (Acting Town Clerk)

**Members of the public:** no members of the public present

## **CEM18.0/21. APOLOGIES**

Cllrs. A.Bruce, J.Cairns, K.Hornsby, G.Wheadon, M.Young

## **CEM19.0/21 DECLARATION OF INTERESTS**

None

## **CEM20.0/21. MEMBER DISPENSATION**

None.

## **CEM21.0/21 PUBLIC PARTICIPATION**

None

## **CEM22.0/21 TO SET THE DATE FOR MEETING OF CEMETERY WORKING PARTY**

It was agreed to hold the meeting on 24<sup>th</sup> August 2021

## **CEM23.0/21 REPORT FROM S.E.LANDSCAPE**

No issues submitted.

## **CEM24.0/21 MEMORIAL TESTING**

DCC have submitted their costing regime for memorial testing, which acting Town Clerk had circulated to members. Also S.E.Landscape have offered to undertake a preliminary inspection of memorials. It was agreed for the Chair and Vice Chair of the Committee to meet on site with DCC and discuss a yearly memorial testing strategy and to report back to the Committee at its September meeting, proposed costings to also be prepared.

#### **CEM25.0/21 REPORT FROM SITE VISIT**

The Chairman reported on the site visit undertaken on 3<sup>rd</sup> July and thanked those members who had attended. Many of the issues raised at the inspection have been completed by the environment contractor. The issues remaining are to be discussed by the Cemetery working group at their meeting in August. Tenders have been sought for the painting of the entrance gate and fencing and will be discussed at Policy and Resources Committee for approval.

#### **CEM 26.0/21 FENCING**

This item had been placed on the agenda by Cllr. M.Young who unfortunately was unable to attend. Cllr. E.Bruce believed it could have been in reference to damage done when part of a tree had fallen. It was agreed to agenda the item for the September meeting of the Committee, but in the meantime to obtain prices for the repair of the fencing referred to by Cllr. E.Bruce.

Acting Town Clerk advised following the decision taken at the previous committee meeting Arbor Division ltd. have been appointed to undertake a tree survey of all the trees in the Cemetery and they will also deal with the remedial work on 1 tree as requested by Cllr. M.Young.

#### **CEM 27.0/21 EXCLUSION OF PRESS AND PUBLIC**

On a proposal by Cllr. E.Bruce, seconded by Cllr. P.Malpass and carried, it was agreed to exclude both the Press and Public from the remainder of the meeting due to the nature of the business to be transacted.

#### **CEM28.0/21 REPORT FROM MEETING WITH SAVILLS**

The Chairman gave an in-depth report on the favourable meeting held with Savills, agents on behalf of Earl Eldon. Issues from the meeting to be discussed by working party at their forthcoming meeting. The acting Town Clerk reported that the Council Solicitors had advised the transfer of land is almost complete and hopefully the Mayor will be able to sign the legal paperwork with the Town Council Seal during the Summer recess.

#### **CEM29.0/21 CONFIRMATION OF SPACES REMAINING CEMETERY**

The acting Town Clerk advised he had been through the records and there remains 600 spaces in the cemetery.

#### **CEM30.0/21 ADVICE FROM MEETING WITH SOLICITORS**

Acting Town Clerk reported on the recent discussions with the Council Solicitors over an issue regarding the internment of ashes, discussed by members at their last meeting. A follow up report to be given to the September meeting of the Committee.

#### **CEM31.0/21 TERMINATION OF RIGHTS**

Acting Town Clerk reported on a member of the public, who has the rights to a double grave, who no longer wishes it to be a double grave, but remain a single one. This was agreed by members.

**CEM32.0/21 NEXT MEETING**

Working party meeting 24<sup>th</sup> August (SS/AB/EB/PM/KH/LR/PD/VC)  
Committee to be held on Tuesday 28<sup>th</sup> September 2021 Council Chamber Hutton House  
Chilton at 7.00pm.

Signed:-

Mayor of Chilton  
14<sup>th</sup> September 2021

