



# CHILTON TOWN COUNCIL

**Minutes of a meeting of Chilton Town Council Cemetery Committee**  
held at Hutton House, Chilton, County Durham, on  
Thursday 29<sup>th</sup> June 2021 at 6.40pm

**Chairman:** *Councillor E.Bruce (till election of Chairman only)*

**Present:** *A.Bruce, S.Sutherland, P.Malpas, L.Rundle, V.Collinson*

**In attendance:** J.Robinson (Acting Town Clerk)

**Members of the public:** no members of the public present

## **CEM1.0.0/21. APOLOGIES**

Cllrs. J.Cairns, P.Davies, K.Hornsby, M.Young

## **CEM2.0/21 DECLARATION OF INTERESTS**

None

## **CEM3.0/21. MEMBERS' DISPENSATION**

None.

## **CEM4.0/21 PUBLIC PARTICIPATION**

None

## **CEM5.0/21 ELECTION OF CHAIRMAN**

**RESOLVED:-** Cllr. S.Sutherland be Chairman of the Cemetery Committee for the 2021/22 Civic Year

## **CEM6.0/21 ELECTION OF VICE CHAIRMAN**

**RESOLVED:-** Cllr.A.Bruce be Vice Chairman of the Cemetery Committee for the 2021/22 Civic Year

## **CEM7.0/21 SITE VISIT TO CEMETERY**

Agreed to hold a site visit on Saturday 3<sup>rd</sup> July at 1pm, all members of Council invited to attend.

#### **CEM8.0/21 REPROT FROM S.E.LANDSCAPE**

At the request of members a costing had been obtained from Council environmental contractor to collect grasscutting for every cut, at a cost of £250 extra per cut. It was agreed to collect the grass on every cut during July/August and review after this period.

#### **CEM 9.0/21 FEASABILTY STUDY REPORT**

It was agreed to establish a working party to take the matter forward and its first meeting to be arranged. Cllr. S.Sutherland to Chair with the following Cllrs.A.Bruce, E.Bruce, P.Malpas, L.Rundle,V.Collinson to be members.

#### **CEM 10.0/21 OFFICE BLOCK/OILET BLOCK**

It was agreed to assess the bulidng on the site visit and defer any further discussions to the July meeting of the Committee.

#### **CEM11.0/21 COMPLAINTS BY MEMBERS OF THE PUBLIC**

Cllr. E.Bruce advised she had placed the item on the agenda, but due to the actions being taken and proposed site visit she felt the matters raised with her are being/have been addressed.

#### **CEM12.0/21 CONRIMATION OF SPACES REMAING IN CEMETEREY**

The Acting Clerk advised he had been through the records and there remains 600 spaces in the cemetery.

#### **CEM13.0/21 REPORT ON RECENT APPLICATIONS**

Acting Clerk advised members of recent internment/memorial/plaque/plinths/internment of ashes numbers. One issue has arisen regarding an application and it was agreed to take legal advice in regards to the matter.

#### **CEM14.0/21 MEMORIAL TESTING POLICY**

Acting Town Clerk to prepare a report for the next meeting and to obtain costings for memorial testing to be undertaken.

#### **CEM15.0/21 REVISIT RING FENCING OF FUTURE FUNDING**

Cllr. E.Bruce advised she had placed this on the agenda and wished to focus the dicussion on the £50,000 alllocaed for a future cemetery. She refered members to the minute which stated funding only to be allocated on aquisition of the new cemetery land. She therefore felt it should not at this time be earmarked but should be available for spending on other areas within the Council responsibility.

A lengthy discussion took place in regards to this matter, several members feeling the funding should remain in general costing areas and if required used for play ground improvements.

**Recommendation:- on a proposal by Cllr. E.Bruce and seconded by Cllr. A.Bruce, and carried that Chilton Town Council no longer have £50,000 ring fenced for the cemetery**

**extension but to place the funding into general reserve to be used as and when required by the Council across all areas of Council spending.**

**CEM17.0/21 NEXT MEETING**

To be held on Tuesday 27<sup>th</sup> July 2021 Council Chamber Hutton House Chilton following Policy and resources.

The meeting closed at 8.00pm

Signed:-

Mayor of Chilton  
13<sup>th</sup> July 2021