



CHILTON TOWN COUNCIL

Minutes of a meeting of Chilton Town Council Allotment Committee
held at Hutton House, Chilton, County Durham, on
Thursday 25th November 2021

Chairman: *Councillor S.Sutherland*

Present: *J.Houlihan, P.Davies, E.Bruce*

In attendance: J.Robinson (Acting Town Clerk)

Members of the public: *2 members of the public*

ALL49.0.0/21. APOLOGIES

Cllr. M.Young, P.Malpas, A.Bruce, K.Hornsby.

ALL50.0/21 DECLARATION OF INTERESTS

Nil

ALL51.0/21. MEMBER DISPENSATION

None.

ALL52.0/21 TENANT PARTICIPATION

Items raised included:-

- a. The problem of rats on WCT site
- b. Concern regarding a black dange box near to plot 116/117, Chairman agreed to invesrigae
- c. Water usage, specifically 2 water meters not turned off. Meter 90 belongs to NWA and must remain on. Meter 84, Chairman agreed to arrange fo it to be switched off.

ALL53.0/21 REPORT ON CURRENT TENANCY ISSUES

Officers presented a written report on current tenancy issues, members noted the comments and accepted the report.

The Chairman reported on the following:

- a. A number of plots on Hambleton Way site are to be re-measured
- b. Plot 221 is to be measured and possibly split

- c. 2 members of the public have volunteered to do the rat management course along with SELandscape, this leaves 4 vacancies. Agreed to advertise on both Council Website and Facebook
- d. He is looking into issues raised on Prospect Terrace regarding water.

ALL54.0/21 RATS ON SITE

The Chairman advised this has become an issue across the area not only Chilton. A detailed discussion took place on local management scheme. Cllr. S.Sutherland and J.Houlihan agreed to review the Tenancy Contract in conjunction with officers for consideration at the January Committee meeting.

Reccomended :- To purchase live rat traps, and site them on allotments bordering Keats Road Bungalows. To request Tenants to work with the Council on the disposal of same. To request tenants to move all Poultry to the end of the allotment away from housing. To also change the contract for new Tenancies to prevent any livestock on the site.

ALL55.0/21 INSPECTION PROCESS

Cllrs. S.Sutherland and J.Houlihan advised they will complete inspections of all plots by the end of March 2022.

ALL56.0/21 ALLOTMENT PRIVACY NOTICE

The notice is required to comply with GDPR. It was agreed to endorse and adopt the policy.

Cllr. E.Bruce joined the meeting.

ALL57.0/21 HOUSING ORDER

The Chairman advised members that the Government have introduced from 20th November 2021 a Housing Order affecting the management of all birds/poultry. This includes keeping all birds inside, restrict access to sites where they are and a disinfectant policy to be introduced. The Chairman and Vice Chairman agreed to visit all sites to identify who have birds on site.

Reccomend:- To advise all tenants of this Housing Order via notices on all site gates. To advise in writing all tenants who have birds on their site.

ALL58.0/21 FENCING

It was agreed to use the Pear Technology App to identify the size/area of each site requiring fencing and to obtain an estimate price for the January meeting of the Committee.

ALL59.0/21 NEXT MEETING

To be held on Thursday 9th December 2021 Hutton House Chilton at 10.30am.

Signed:-
Mayor of Chilton