



C H I L T O N T O W N C O U N C I L

NOTICE OF SEPTEMBER 14TH 2021 FULL COUNCIL MEETING

6th September 2021

You are summoned to attend a meeting of Chilton Town Council to be held on Tuesday 14th September 2021 at St. Aidan's Church Hall, Durham Road, Chilton, County Durham, commencing at **6.00 p.m.**

AGENDA

Members of Council and public in attendance are advised the meeting or part of, may be both recorded and photographs taken during the proceedings. Members are also reminded that the Council and its members are subject to purdah rules at this time due to the election.

1. **Apologies**

To receive any apologies for absence and approve reasons for non-attendance.

2. **Declaration of Interest**

Members are required to declare any disclosable pecuniary interests, other registerable interests, and non-registerable interests in any of the items included on the agenda in accordance with the Member Code of Conduct /Nolan Principles.

3. **Member Dispensation**

To consider written requests for dispensations from members who have declared disclosable or non-disclosable pecuniary interests under section 33 of the Localism Act 2011.

4. **Public Participation (on agenda items only)**

5. **Report from Mayor to include reference to Appointment Committee**

6. **School Bus issue (EB)**

7. **Minutes of Chilton Town Council held on 13th July 2021.**

8. **Minutes of Special Town Council held on 15th July and 24th August 2021.**

9. **Minutes of Community Committee held on 13th July 2021.**

10. **Minutes of Allotment Committee held on 27th July 2021.**

11. **Minutes of Cemetery Committee held on 27th July 2021.**

12. **Minutes of Policy and Resources Committee held on 27th July 2021.**
13. **Minutes of Special Trustees meeting held on 20th July 2021.**
14. **Minutes of Hutton House working party held on 24th August 2021.**
15. **Minutes of Cemetery working party held on 24th August 2021**
16. **Minutes of Environment Contract Review working party held on 24th and 31st August and 5th September 2021**
17. **Report by Acting Town Clerk in respect of actions taken arising from minutes**
18. **Election to vacancy Chilton Town Council report**
19. **Actions taken by Mayor and Deputy Mayor for endorsement during the August recess period**
20. **County Councillor Report (JC)**
21. **Climate Emergency/Carbon Seminar (SS)**
22. **Motion submitted by Cllr. S. Sutherland and seconded by Cllr. L. Rundle: -**

We propose that Chilton Town Council begin the development of a Town Neighbourhood Plan to allow local people to be the guiding force in shaping future development in and around Chilton. Through community engagement such as public consultation Chilton Town Council will gain real insight into the needs of residents and their collective vision for the future of Chilton.

**The Town Plan will cover aspects such as
Development and Growth including Housing
The Character and Identity of Chilton
Green Space and Natural Landscape of Chilton
Conservation, Heritage and History
Sports, Recreation and Youth Facilities
Infrastructure, Business And Industry
Transport, Roads, and Parking
Chilton's approach to Climate Change**

Chilton Town Council should look to encourage Durham County Council to adopt the plan to inform their own and future Countywide Planning. Chilton is growing. Let us take the opportunity to collectively as a COMMUNITY plan a Chilton that offers more to its residents.

23. **Honorary Burgess**

24. **Neighbourhood Plan/Regeneration Partnership (linked to item 21)**
25. **Monthly Income/Expenditure Report**
26. **Report from Smaller Council Frum**
27. **Report of Council work since May 2021 to September 2021**
28. **Report on Allotment re-sizing consultation and future consultation events**
29. **Exclusion of Press and Public**
30. **In accordance with Paragraph 1(2) of ‘The Public Bodies (Admission to Meetings) Act 1960, the Council will be asked to resolve that the public and representatives of the press shall be excluded from the meeting during consideration of the following items of business on the grounds that publicity would/could be prejudicial to the public interest due to the confidential nature of the business to be transacted e.g. contractual and staffing matters or preparation of legal proceedings. No recording of the proceedings is allowed due to the confidential nature of items to be discussed.**
31. **Position of Town Clerk (VC/MY)**
32. **Request to purchase Allotment**
33. **Report on Allotment Inspections**
34. **Photocopier**
35. **Date of September Full Council to be 12th October 2021.**

Yours faithfully,

Mr J. Robinson
Acting Town Clerk