



CHILTON TOWN COUNCIL

NOTICE OF ORDINARY MEETING

Dear Councillor,

The Ordinary Meeting of Chilton Town Council will be held in The Council Chamber at Hutton house, Durham Road, Chilton, County Durham commencing **at 6pm on Tuesday 14th January 2020**, and you are summoned to attend.

This is a public meeting.

If there is anything on the agenda that you would like further information on, or that you are unclear of, please do not hesitate to contact me.

Yours sincerely

Pauline Cant LL.B(Hons) DMS MBA CiLCA

Town Clerk

AGENDA

1. Apologies for Absence -To receive any apologies for absence.
2. Declarations of interests- To receive any declarations of interests as required by the Members Code of Conduct.
3. Member Dispensations – To consider written requests for dispensations from members who have declared interests.
4. Mayors Report
5. Public Participation

To adjourn the meeting to permit members of the public to make representations or ask questions on any item of business included on the agenda (maximum of 20 minutes). The meeting will then be resumed.

6. Draft Minutes of Ordinary Council Meeting held 10th December 2019 to agree to receive and approve as a true and correct record of the meeting.
7. Clerks Report to receive the Clerk's update on items actioned since the previous meeting (to be tabled).
8. County Councillor's Report

9. Review of Council Fees and Charges
10. Budget 2020/21 – To consider and approve the Council's budget for the 2020/21 Financial Year (attached)
11. Council Precept 2020/21 To resolve to approve the Chilton Town Council precept demand to Durham County Council.
12. Co-option To Vacant Town Council Position- to consider any expressions of interest received in relation to the vacant Councillor Position in accordance the attached NALC Legal Briefing on Co-option.
13. Community Events
14. Grounds Maintenance Services – To consider matters relating to open spaces in the care of the Town Council: a) Cemetery and b) Play Areas.
- 15 Revised SLA with Durham County Council in relation to the Provision of HR Services
- 16 Cemetery – to receive the report of the Working Party and to consider a request for a plaque on a cemetery seat.
- 17 Planning Applications – none received
- 18 Bank Reconciliation
- 19 Chilton Miners Welfare Recreation Ground
To receive a report from the Chair of the Management Board relating to the work of the Charity. The report will include minutes of the Management Board.
- 20 **Exclusion of Press and Public**
In accordance with Paragraph 1(2) of The Public Bodies (Admission to Meetings) Act 1960, the Council will be asked to resolve that the public and representatives of the press shall be excluded from the meeting during consideration of the following items of business on the grounds that publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.
- 21 **Grounds Maintenance Contract – Report of The Town Clerk (to follow)**
- 22 **Corporate Governance – Report of the Town Clerk (to follow)**