



C H I L T O N T O W N C O U N C I L

NOTICE OF ALLOTMENT COMMITTEE MEETING

15th October 2020

There will be a remote ZOOM meeting of the Allotment Committee on Thursday 22nd October 2020 at 10.30am. If you wish to participate in the meeting please contact the Town Council for joining instructions by telephoning 01388 721788 or email info@chiltondurham-tc.gov.uk

Note: if there are any items under **EXCLUSION** on the agenda members of the public at this point would not be permitted in the meeting.

This is a public meeting

Yours sincerely

Pauline Cant LL.B(Hons) DMS MBA Solicitor (None Practising) CiLCA
Town Clerk

AGENDA

1. **APOLOGIES**

To receive any apologies for absence and approve reasons for non-attendance.

2. **DECLARATION OF INTERESTS**

Members are required to declare any disclosable pecuniary interests, other registerable interests, and non-registerable interests in any of the items included on the agenda in accordance with the Members' Code of Conduct.

3. **MEMBERS DISPENSATIONS**

To consider written requests for dispensations from members who have declared disclosable or non-disclosable pecuniary interests under section 33 of the Localism Act 2011.

4. **CHAIRMAN'S REPORT**

5. **TENANT PARTICIPATION**

To adjourn the meeting to permit members of the public to make representations or ask questions on any item of business included on the agenda (maximum time of 20 minutes). The meeting will then be resumed.

6. **ALLOTMENT BUDGET**

7. **CORRESPONDENCE**

To consider such correspondence received as may require action.

8. **EXCLUSION OF THE PRESS AND PUBLIC**

In accordance with Paragraph 1(2) of The Public Bodies (Admission to Meetings) Act 1960, the Council will be asked to resolve that the public and representatives of the press shall be excluded from the meeting during consideration of the following items of business on the grounds that publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

9. **ALLOCATION OF ALLOTMENTS**

10. **ACTION REQUIRED TO ENFORCE THE TENANCY AGREEMENT**

11. **SPECIFICATION FOR WORKS TO REMEDIATE FORMER ALLOTMENT**

12. **DATE OF NEXT MEETING**

To confirm the date of the next meeting.