



C H I L T O N T O W N C O U N C I L

NOTICE OF ALLOTMENT COMMITTEE MEETING

4th January 2020

The Allotment Meeting of Chilton Town Council will be held in The Council Chamber at Hutton House, Durham Road, Chilton, County Durham commencing at **10.30am** on **Thursday 16th January 2020**, and **you are summoned to attend.**

This is a public meeting.

If there is anything on the agenda that you would like further information on, or that you are unclear of, please do not hesitate to contact me.

Yours sincerely

Pauline Cant LL.B(Hons) DMS MBA CiLCA
Town Clerk

AGENDA

1. **APOLOGIES**

To receive any apologies for absence and approve reasons for non-attendance.

2. **DECLARATION OF INTERESTS**

Members are required to declare any disclosable pecuniary interests, other registerable interests, and non-registerable interests in any of the items included on the agenda in accordance with the Members' Code of Conduct.

3. **MEMBERS DISPENSATIONS**

To consider written requests for dispensations from members who have declared disclosable or non-disclosable pecuniary interests under section 33 of the Localism Act 2011.

4. **CHAIRMANS REPORT**

5. **MINUTES**

To approve as a correct record and authorise the signing of the minutes of the ordinary meeting held on 21st November 2019.

6. **TENANT PARTICIPATION**

To adjourn the meeting to permit members of the public to make representations or ask questions on any item of business included on the agenda (maximum time of 20 minutes). The meeting will then be resumed.

7. **REPORT ON ALLOTMENT MEASURING**

To receive the report from Consultant and determine recommendations to Full Council on the way forward.

8. **INSPECTIONS**

To set dates for 2020 Inspection Regime

9. **CORRESPONDENCE**

To consider such correspondence received as may require action.

10. **EXCLUSION OF THE PRESS AND PUBLIC**

In accordance with Paragraph 1(2) of The Public Bodies (Admission to Meetings) Act 1960, the Council will be asked to resolve that the public and representatives of the press shall be excluded from the meeting during consideration of the following items of business on the grounds that publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted.

11. **ALLOCATION OF ALLOTMENTS**

12. **DATE OF NEXT MEETING**

To confirm the date of the next meeting: Thursday 20th February 2020 at 10.30am.